

Personnel Committee Minutes
Village of Thornville, 3 South Main Street
April 14th, 2025
6:00PM

Committee Members:

Dale Brussee – Committee Chair
Lynne Snider - Committee Vice Chair
Eric Wilkins

Other Village Officials:

Amanda Lackey – Mayor
Abby Tolliver – Clerk of Council
Melissa Brofford – Village Adminstr.

Guests Present: Aaron Hoppel, Tasia Savage, Martha Russler

Call to Order/Pledge of Allegiance:

Committee Chair Dale Brussee called the meeting to order at 6:00PM.

Roll Call:

Roll Call was taken with Committee Chair Dale Brussee, Committee Vice Chair Lynne Snider, & Committee Member Eric Wilkins all present.

Roll Call:

Dale Brussee – aye
Lynne Snider - aye
Eric Wilkins - aye

Reinstatement of Three-Member Committees:

Committee Chair Dale Brussee made a motion to reinstate three-member committees, and was seconded by Committee Member Eric Wilkins. A roll call vote was taken, with all members voting aye.

Roll Call:

Eric Wilkins - aye
Lynne Snider - aye
Dale Brussee - aye

Motion Passed 3-0

Review & Approval of Business Agenda for April 14th, 2025:

Committee Chair Dale Brussee made a motion to approve the business agenda for April 14th, 2025, and was seconded by Committee Member Eric Wilkins. A roll call vote was taken with all committee members voting aye.

Roll Call:

Lynne Snider - aye
Eric Wilkins - aye
Dale Brussee - aye

Motion Passed 3-0

Review & Approval of Committee Minutes from March 10th, 2025:

Committee Chair Dale Brussee asked for a motion to approve the Committee Minutes from March 10th, 2025 after review. Committee Vice Chair Lynne Snider made the motion, and was seconded by Committee Member Eric Wilkins. A roll call vote was taken with all committee members voting aye.

Roll Call:

Eric Wilkins - aye

Dale Brussee – aye

Lynne Snider - aye

Motion Passed 3-0**New Business:****a. Overall Village Staffing; Review of Ideal Staffing Levels & Roles**

Discussion was held regarding the positions of Council Clerk, Mayor's Court Clerk, Fiscal Officer, Administrative Assistant, Water-Sewer Clerk, and General Maintenance.

The Committee decided to post the Maintenance job at \$22-30 per hour, and combine all Clerical & Administrative Positions into one posting at \$15-20 per hour with flexibility regarding hours.

Adjournment:

With no further business, Committee Chair Dale Brussee asked for a motion to adjourn at 6:27PM. Committee Member Eric Wilkins made the motion, and was seconded by Committee Vice Chair Lynne Snider. A roll call vote was taken, with all members voting aye.

Roll Call:

Dale Brussee – aye

Lynne Snider - aye

Eric Wilkins - aye

Motion Passed 3-0
Dale Brussee, Committee Chair
Abby Tolliver, Clerk of Council